

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL, HEARING ROOM  
9229 W. Loomis Rd., Franklin, Wisconsin  
6:00 p.m., Monday, October 16, 2006**

**MINUTES**

- I. The October 16, 2006 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall.

Members present were Brunner, Wikel, Gumina, Nichols, Green, Alderman Hammelman, and Alderman Olson. Alderman Sohns was excused. Member Lewandowski has resigned from the committee and will be replaced at the next meeting. Also in attendance were Director of Administration Luberda and Human Resource Coordinator Zahn.

- II. Citizen comment period

There were no citizens present.

- III. Approval of minutes from meeting of September 18, 2006.

Motion by Member Wikel and seconded by Member Green to approve the September 18, 2006 minutes with one correction to change Alderman Lewandowski to Member Lewandowski. Motion carried: Ayes-All.

- IV. Consideration of a Duty Disability for a City Employee. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (f) Stats to consider the request from a public employee for a duty disability and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Member Green and seconded by Member Gumina to go into closed session at 6:05 p.m. Motion carried. Ayes – All.

At 6:10 p.m. a Motion was made by Alderman Hammelman and seconded by Member Green to reenter open session. Motion carried. Ayes – All.

Motion by Member Wikel and seconded by Alderman Olson to deny the duty disability. Motion carried. Ayes – All.

- V. Approval of a Job Description for the Administrative/Project Assistant position.

The Members were reminded that the job description in question was the revised description for the Administrative/Project Assistant position that they were emailed with a title change.

Motion by Member Green and seconded by Member Nichols to accept the job description with 1 revision (changed “Handles” to “Compiles data and assists with”). Motion carried. Ayes – All.

- VI. Labor Contract Negotiations and Collective Bargaining Strategies, Guidelines, and Updates. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (e), Stats, to consider negotiation and collective bargaining strategies, guidelines for agreements, and a current tentative agreement between the City of Franklin and Local No. 2, AFSCME District Council 48, Inspection Employees, and Public Works/Sewer and Water Employees; Franklin Police and Fire Department Clerical; Franklin Police Officers Association; Franklin Professional Firefighters Association Local 2760 I.A.F.F.; and Teamsters “General” Local Union No. 200 for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Member Wikel and seconded Member Gumina to go into closed session at 6:25 p.m.. Motion carried. Ayes – All. (Alderman Hammelman had to leave at this time for another appointment.)

Motion by Alderman Olson and seconded by Member Wikel to reenter open session at 7:05 p.m. Motion carried. Ayes – All.

Motion by Member Wikel and seconded by Member Nichols to recommend approval of the tentative agreement to the Common Council. Motion carried. Ayes – All.

- VII. Open Positions Report

No Action Taken

- VIII. Report/Presentation from Director of Administration on General Benefit Options for Employees who Become Disabled.

No Action Taken

- IX. Potential Items for Future Meeting Agendas

- a. Clarification of FMLA policy
- b. Performance Evaluations and Salary Matrix
- c. Changes to the Civil Service Personnel Rules
- d. Police Command Staff Salary Ranges

- X. Next Meeting Date – Monday, November 20th, 2006 at 6:00 p.m.

- XI. Adjournment

Motion by Alderman Olson and seconded by Member Nichols to adjourn the Personnel Committee meeting at 7:18 p.m. Motion carried: Ayes-All.